



Thirty-Four Commercial - Summer 2024 Internship Job Description

This internship is designed for current college students, undergraduate or graduate, seeking a career in commercial real estate. Opportunities include, but are not limited to, brokerage, property management, asset management, and the principal side of the business. Participation in the program will provide a well-rounded knowledge of the commercial real estate market and valuable skills. Candidate will have the opportunity to work alongside talented real estate professionals in a diverse & successful boutique commercial real estate services firm. The internship will accelerate your learning and development by providing you with a strong foundation upon which to continue building your commercial real estate career.

Responsibilities May Include:

- Conduct company, property, and industry-specific research
- Manage and update projects in an internal tracking database
- Assist in developing and preparing presentation materials Track local and regional activity, e.g., economy, employment statistics, major company activity, industry trends and demographics that affect the local real estate market
- Contribute to special projects in support of business development
- Provide ongoing support with current infrastructure projects, including market surveys, sale comparable research and financial analysis
- Attend and assist with on-site tours
- General support of the brokerage team

Qualifications:

This internship is designed for candidates with a strong academic background, preferably in business or real estate. Applicants should be self-motivated, creative, and disciplined, seeking to excel in the commercial real estate industry.

- Current college junior, senior, or graduate level student
- Experience with MS Office is required
- Ability to network and develop strong relationships
- Detail-oriented and highly organized Strong analytical and problem-solving skills
- Solid written and oral communication skills
- Ability to work independently and collaboratively
- Professional attire

All inquiries, please contact: careers@thirty-four.com

Thirty-Four Commercial:

Thirty-Four Commercial is a Dallas-based boutique, full-service real estate firm. Thirty-Four specializes in leasing and managing new developments, office, and industrial assets. From dirt to disposition, our experts engage market-leading property and project management, providing white glove service for all clients ranging from institutions to family-owned properties.

