



Thirty-Four Commercial – Chief Engineer

Job Description

The Chief Engineer is responsible for leading the Engineering Services platform, overseeing the engineering team, and serving as the primary liaison between engineering and property management. This role requires a polished, highly skilled professional with extensive technical proficiency and strong leadership abilities. The Chief Engineer ensures the optimal performance of building systems, tenant satisfaction, and operational efficiency across the portfolio.

As both a leader and hands-on contributor, the Chief Engineer provides oversight of mechanical, electrical, and plumbing systems, preventive maintenance programs, safety and emergency procedures, property inspections, vendor partnerships, and construction/project management. This role demands excellent communication skills to translate complex engineering matters into clear, actionable updates for ownership, management, tenants, and team members.

Location: Dallas, TX (on-site)

Position Type: Full-time

Reports To: Managing Director, Property Management

Key Responsibilities:

- Lead and manage the engineering team, aligning with company core values and operational standards
- Oversee day-to-day building operations, including mechanical, electrical, and plumbing systems
- Implement and manage preventive maintenance programs to maximize system reliability and longevity
- Conduct regular property inspections and address maintenance needs proactively
- Train and develop team members, with a focus on safety, technical proficiency, and professional growth
- Maintain strong tenant relations, responding promptly to service needs and concerns
- Develop and enforce emergency response protocols in compliance with OSHA, ASHRAE, NFPA, and local codes
- Oversee equipment commissioning to ensure operational requirements are met
- Manage service partnerships to ensure quality, cost-effective performance
- Support leasing efforts by maintaining attractive, well-functioning properties
- Prepare and review project bids, proposals, and cost estimates for management approval
- Identify and implement process improvements to enhance operational efficiency
- Monitor and ensure compliance with safety standards and regulatory requirements
- Report regularly to property management and ownership on operational imperatives and priorities



Qualifications:

- Relevant degree or certifications in engineering or related fields
- Proven experience in leading engineering teams within mid-size to large commercial real estate firms such as CBRE, JLL, C&W, Transwestern, or similar
- Strong technical expertise in building systems (mechanical, electrical, plumbing, fire/life safety)
- Familiarity with OSHA, ASHRAE, NFPA, and local codes and ordinances
- Proven leadership skills with ability to train, mentor, and develop engineering staff
- Excellent communication skills with ability to explain technical issues in clear terms to ownership, tenants, and property management
- Experience managing budgets, capital projects, and service vendor contracts
- Proficiency in Microsoft Office Suite; experience with Smartsheet, IMPAK, or other work order management systems preferred
- Active membership in professional organizations such as BOMA or IFMA strongly preferred
- Ability to manage multiple projects, prioritize tasks, and respond with urgency to tenant and property needs
- Strong customer service orientation with ownership perspective

Core Values:

- **Ethical Behavior:** Demonstrates integrity and professionalism in all actions
- **Operational Excellence:** Delivers high-quality service and consistently exceeds expectations
- **Performance Accountability:** Holds self and team accountable for goals and outcomes
- **Innovation & Continuous Improvement:** Seeks new ways to optimize processes, systems, and service delivery

For any inquiries, contact careers@thirty-four.com or email your resume to apply for this role.



Thirty-Four Commercial

About Us:

Thirty-Four Commercial is a boutique, full-service commercial real estate firm in Dallas, TX. We specialize in leasing and managing new developments, office, retail, and industrial assets. From dirt to disposition, our experts engage market-leading property and project management, providing white-glove service to all clients ranging from institutions to family-owned properties.

Why Thirty-Four?

- Be a key player in a dynamic and growing company.
- Collaborative and supportive work environment.
- Competitive salary and benefits package.