



Thirty-Four Commercial – Brokerage Analyst

Job Description

This position is designed for individuals seeking a career in commercial brokerage in Dallas, TX. Opportunities include but are not limited to leasing and tenant representation in the office and industrial product types. Candidate will have the opportunity to work alongside talented real estate professionals in a diverse & successful boutique commercial real estate services firm. This is a rare opportunity for in the field, hands on training working under seasoned brokers. The position is salary based with the hopes to transfer to a commission-based position after one to two years depending on the candidate's ability to learn quickly.

Location: Dallas, TX (on-site)

Position Type: Full-time

Reports To: Managing Director, Brokerage

Key Responsibilities:

- Conduct company, property, and industry-specific research
- Manage and update projects in an internal tracking database
- Assist in developing and preparing presentation materials
- Track local and regional activity, e.g., economy, employment statistics, major company activity, industry trends and demographics that affect the local real estate market
- Contribute to special projects in support of business development
- Provide ongoing support with current infrastructure projects, including market surveys, sale comparable research and financial analysis
- Attend and assist with on-site tours
- General support of the brokerage team

Qualifications:

- Bachelor's Degree required, master's degree welcomed
- Experience with MS Office is required
- Ability to network and develop strong relationships
- Detail-oriented and highly organized
- Strong analytical and problem-solving skills
- Solid written and oral communication skills
- Ability to work independently and collaboratively
- Professional attire

For any inquiries, contact careers@thirty-four.com or email your resume to apply for this role.



Thirty-Four Commercial

About Us:

Thirty-Four Commercial is a boutique, full-service commercial real estate firm in Dallas, TX. We specialize in leasing and managing new developments, office, retail, and industrial assets. From dirt to disposition, our experts engage market-leading property and project management, providing white-glove service to all clients ranging from institutions to family-owned properties.

Why Thirty-Four?

- Be a key player in a dynamic and growing company.
- Collaborative and supportive work environment.
- Competitive salary and benefits package.